

CITY OF MILFORD
REGULAR MEETING
JUNE 3, 2003
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Community Room in said City on the 3rd day of June 2003 at 7:30 pm. Present were: Mayor J. Elaine Plessel; Council members: Robert Anderson, Dean Bruha, Rick Fortune, Lyle Neal; Attorney Robert Blevens; Chief of Police Forrest Siebken; City Clerk Jeanne Hoggins. Also present: Building Inspector Roger Kness, Nancy Jantze and Tim Laux with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Plessel called the meeting to order at 7:30 p.m.

MINUTES: A motion was made by Bruha and seconded by Fortune to approve the minutes of the May 7, 2003 meeting. Roll call vote: Bruha yes, Fortune yes, Anderson yes, Neal yes. Motion carried.

PAYMENT OF BILLS & BOND INTEREST: A motion was made by Neal and seconded by Bruha that the following bills in the amount of \$53,255.17, bond interest paid in the amount of \$23,280.63 totaling \$76,535.80 approved by the Auditing Committee approved for payment. Roll call vote: Neal yes, Bruha yes, Anderson yes, Fortune yes. Motion carried.

SALARIES:

36852	Mark Frey	1097.63
36853	Forrest K Siebken	1040.69
36854	Mavis Lynn Ferris	25.72
36855	Jeanne M. Hoggins	929.22
36856	Gary Lee TeSelle	901.99
36857	Scott Dean Fosler	868.50
36858	Robert L Hull	675.74
36859	Beverly J Wehrs	431.37

36860	Edna A Riedl	322.73
36861	David R Dahle	752.84
36862	Louis J Bialas	798.32
36863	Pamela J. Slama	247.98
36864	Bryce Roth	274.75
36865	Lucy B. Honig	217.59
36866	Marcus A. Siebken	263.85
36867	Bryce C Johnson	732.43
36868	Philip Winkelmann	821.56
36869	Lindsey S. Troyer	544.94
36870	Regan Beranek	165.49
36874	Mark Frey	1097.63
36875	Forrest K Siebken	1040.69
36876	Mavis Lynn Ferris	28.30
36877	Jeanne M Hoggins	929.22
36878	Gary Lee TeSelle	777.49
36879	Scott Dean Fosler	956.32
36880	Robert L Hull	756.06
36881	Beverly J Wehrs	409.41
36882	Edna A Riedl	192.49
36883	David R Dahle	820.16
36884	Louis J Bialas	767.28
36885	Pamela J. Slama	253.05
36886	Bryce Roth	349.56
36887	Lucy B. Honig	258.18
36888	Marcus A. Siebken	342.47
36889	Amanda Fichtner	331.12
36890	Jamie L. Opfer	584.11
36891	Sheri J. Condrey	178.77
36892	Dustin R. Lindgren	282.85
36893	Zachary D. Eden	22.39
36894	Bryce C Johnson	762.16
36895	Philip Winkelmann	885.49
36896	Kendra M. Hoggins	186.18
36897	Patricia A Whitney	448.38
36898	Joel Condrey	112.99
36899	Lindsey S Troyer	534.87
36900	Regan Beranek	118.94
36901	Whitney Page	264.95
36902	Elizabeth A. Dierberger	65.02

36903	Ashley Fosler	180.27
GENERAL FUND:		
36796	A.S.A – State Fee 10’s Purple	150.00
36797	Am. S-Ball Assoc. – State Fee 12’s	150.00
36798	Am. Softball Assoc. – State Fee 14’s	150.00
36799	Dist Fee – 2-10,12,14,16 - Void	625.00
36800	Amateur Softball Association	150.00
36801	Alltel – Service for April	287.15
36802	Anaconda Sports - #884983 & #918705	405.28
36803	Bob’s Automotive – Exhaust Repair	15.00
36804	Butchs Welding & Repair – Brackets,gauge,rods	140.92
36805	Centaur Enterprises – 25/64 Mech Length Drill	12.81
36806	City of Milford – Petty Cash	20.00
36807	Culligan Water Conditioning – Soft Water	18.00
36808	Farmers Coop – Gas/Diesel for April, Tire Repair	1021.87
36809	Don’s Pioneer Uniforms – Utility Belt & Key holder	46.73
36810	Eakes Office Plus – Purchase Order Books, Copies	585.63
36811	EDM Equipment – SB Seq Set	73.50
36812	The Garbage Company – Service for April	90.50
36813	Gene’s Electric – Adapter, Hole Strap, PVC	1088.00
36814	Great Plains – Emer Locate, Locate Request	35.69
36815	Hawkins Water Treatment – Inhibitor phonsphate	1668.67
36816	Jeanne Hoggins – Travel Expense Sales Tax	21.08
36817	League of NE Municipalities – Finance Conference	536.00
36818	MLR Construction – Replace Ceiling Tile	120.00
36819	Milford Times – Council Minutes,Cemetary Board	446.42
36820	Municipal Supply – Copper Thread	212.61
36821	NE Dept of Revenue – Sales Tax for April	1517.70
36822	Nebraska Health Laboratory – Phase II Ioc	300.00
36823	Nebraska Motor Parts – Chamoies, Circuit Wire	51.76
36824	Nebraska Public Power – Service for April	4030.57
36825	Nebraska Tech & Telecomm – Service for April	552.68
36826	NE Fire & Sprinkler – Fire Sprinkler Corp.	209.00
36827	Olsson Assoc. - #59097 & #59098	1460.26
36828	Aquila – Service for April	523.78
36829	Pizza Kitchen – 25 Meals – April 17	88.75
36830	Roxanne Roth – Cleaning Services	350.00
36831	Mrs. Wayne Roth – 2 Birthday Cakes	28.00
36832	Schlegel’s Groceries – Groceries, Uniform Cleaning	33.35
36833	Seward Co Public Power Dist. – Wells 1 & 2	352.22

36834	Seward County Ford L/M	82.95
36835	Super Spray Car Wash – Car Wash Tokens	50.00
36836	Sunrise Country Manor – 339 Meals @ 3.25	1101.75
36837	The Trophy Shop – 4 Engraved Plates	16.72
36838	Troyer Concrete – Removed & Replaced Decking	1380.00
36839	Uniservice – Pants & Rags	114.70
36840	Chad Hissong – Water/Sewer Deposit Refund	26.56
36841	NWOD – Dues for Mark & Gary	20.00
36842	California Contractors – Alum Pipe Set	279.80
36843	Travis Austin – Water/Sewer Deposit Refund	6.32
36844	Vanessa Ward – Water/Sewer Deposit Refund	36.77
36845	Troy Cordle – Water/Sewer Deposit Refund	14.10
36846	CMI Inc. – Mouthpiece	49.05
36847	Mildred Heyen – Gifts & Decorations	18.81
36848	Dan Schweitzer – Water/Sewer Deposit Refund	50.00
36849	Chris Hendersen – Water/Sewer Deposit Refund	50.00
36850	Safeguard – Misc Receipts Book	51.74
36851	Jocasta Mundhenke – Refund for Ball Registration	40.00
36871	Ameritas – Retirement	1256.67
36872	NE Supreme Court Publications – Session Law Book	42.20
36904	Ameritas Life Insurance – Retirement Plan	1256.67
36911	Aflac – Acc, Cancer, Disabl, Supp’l	129.08
36912	Alltel – Service for May	28.34
36913	Anaconda – Drag Plug, Ground Mount	89.70
36914	Audio Editions – 1 Book	8.00
36915	Bound to Stay Bound – 2 Books	20.90
36916	Centaur – Screws & Nuts	45.73
36917	Christian Book – 11 Books	117.61
36918	Colin Electric – ½ HP 2-3 Wastemate	329.17
36919	D & D Communications – Mobile Charger	80.00
36920	Follett Software – Extended Maint. Scanner	160.00
36921	Hawkins Water Treatment – Aprons, Gloves,	170.86
36922	Highsmith Inc. – Books	56.92
36923	Impact Solutions – 1 st Payment on Software	554.00
36924	Ingram Library Services – 53 Books	430.49
36925	Kelly Supply Company – Cement/Primer	34.82
36926	Jim Krause – Umpiring 14’s & 16’s	300.00
36927	Lesco – Bushing/Rubber	2.60
36928	Milford A/C & Appliance – Repaired Leak	77.39
36929	Municipal Supply – Badger 100 Gallon	149.10

36930	Mutual of Omaha – Disability Insurance	69.23
36931	Olsson Assoc. – Const. Observation	116.63
36932	Omaha Life Insurance – Life Insurance	60.20
36933	Pitney Bowes – Quarterly Fee	326.69
36934	Edna Riedl – Books & Training	92.21
36935	Rogge Engineering – Payment for Water Main	19536.48
36936	Roxanne Roth – Cleaning Services	305.00
36937	Rep Co – Simulator Solution	16.60
36938	Ultramax – Ammunition	248.00
36939	Walmart – Cleaners,Plantfood,Supplies	140.77
36940	Wergins Mowing Service – Sprayed uptown park	225.00
36941	Kim Rempel – Registration Refund	20.00
36942	Connie Miller – Water/Sewer Refund	50.00
36943	Barry & Lisa Burkey – Water/Sewer Refund	50.00
36944	Farcountry Press – Lewis & Clark Poster/Book	33.90
36945	Lewis & Clark – Legal Services for May	350.00
36946	CLIA – Laboratory User Fees	150.00
36947	Howard Johnson – Lodging Fees for Fire Dept.	740.00
36948	ELMO Data Supply – Printer Ribbons	112.10
36949	Blevens Law Office – Legal Services for May	350.00
36950	Milford School Dist. – Parking Fines	75.00
36951	Union Bank – Gary TeSelle Acct.	300.00
36952	Amateur Softball Assoc. – District Fee	500.00

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Library Board minutes for May 22, 2003; Milford Aging Services Commission minutes for May 19, 2003; Planning & Zoning minutes for May 8, 2003 and May 19, 2003; Police Dept. Activity Report for May 2003. Anderson presented the circulation of books report from the Library. The Cemetery Board will be meeting for the first time next week. Neal reported positive comments made from outside teams regarding the new ball fields at Welch Park. Chief Siebken reviewed the monthly activity report for May. Officer Johnson will be attending a Firearms Instructor class. Officer Winkelmann will be attending a Defensive Tactics class sometime this year.

COMMUNICATIONS: Sales tax received for the month of March 2003 was \$11,576.89. Received 1st quarter lease payment from N.P.P.D. in the amount of \$31,237.53. A “Thank You” note was received by Webermeier Scholarship recipient, Kelsey Muller.

NEW BUSINESS:

Appointment – Cemetery Board: A motion was made by Fortune and seconded by Anderson to approve the Mayor’s recommendation to appoint Carla Yeackley to the Cemetery Board for a 1 year term. Roll call vote: Fortune yes, Anderson yes, Bruha yes, Neal yes. Motion carried.

Crosswalk marking 5th & “D”: Chief Siebken visited with Jones Bank representative Max Wake regarding plans for a sidewalk along “D” street abutting Hwy 6. The Jones Bank engineer will be drawing plans, which will be submitted to Chief Siebken for review. The City will need to consider extending the sidewalk north of the Hwy. to allow for a proper crosswalk. Drainage will need to be considered as both sides of the Hwy currently have a ditch. Fortune will check with the State of NE regarding the mat system instead of painting the crosswalk. A motion was made by Bruha and seconded by Anderson to proceed with the planning of the 5th & “D” crosswalk as discussed with Chief Siebken. Roll call vote: Bruha yes, Anderson yes, Fortune yes, Neal yes. Motion carried.

Request to close 2nd Street-Friends of the Library, Book Fair: Nancy Jantze was present to ask the Council for permission to close 2nd Street between “B” & “C” on Tuesday, July 29, 2003 for the annual Book Fair. The Book Fair marks the end of the summer reading program and rewards the children of the community with an evening of fun. A motion was made by Bruha and seconded by Neal to allow closing of 2nd Street for the Book Fair on July 29th. Roll call vote: Bruha yes, Neal yes, Anderson yes, Fortune yes. Motion carried.

Revise Library Board term expiration dates: Plessel explained that the change of term expiration is being made to coincide with the Library By-Laws. A motion was made by Fortune and seconded by Bruha to change the following Library Board term expiration dates: Glenda Maury 9/30/04, Chris Matzen 9/30/04, Sally Olson 9/30/05, Shelly Tolle 9/30/05 and Phyllis Koch 9/30/07. Roll call vote: Fortune yes, Bruha yes, Anderson yes, Neal yes. Motion carried.

Introduction and Adoption of Ordinance –Amend Chapter 3, Article 7; Library: Councilmember Fortune introduced the following Ordinance:

ORDINANCE NO. 740

AN ORDINANCE TO AMEND SECTION 3-702; 3-703; 3-704 AND 3-705 OF THE MUNICIPAL CODE BY ENLARGING THE MATERIALS WHICH SUBJECT TO SAID SECTION; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT. (See Ordinance Record)

Introduction and Adoption of Ordinance – Amend Article 2-201:
Councilmember Neal introduced the following Ordinance:

ORDINANCE NO. 741

AN ORDINANCE TO AMEND SECTION 2-201 OF THE MUNICIPAL CODE TO PROVIDE FOR APPOINTMENT OF MEMBERS AND CHANGING THE DATE FOR REORGANIZATION OF THE LIBRARY BOARD TO THE FIRST MEETING IN OCTOBER OF EACH YEAR; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT. (See Ordinance Record)

Change Order #2-Rogge Engineering, Water Improvements: A motion was made by Fortune and seconded by Neal to authorize the Mayor's signature to change order #2 and increase the project cost by \$5,203.80. Roll call vote: Fortune yes, Neal yes, Anderson yes, Bruha yes. Motion carried.

Approve Payments: Olsson Assoc., Water Tower – A motion was made by Fortune and seconded by Bruha to approve payment of invoice #59097 in the amount of \$1,460.26 and invoice #59098 in the amount of \$116.63 to Olsson Assoc. for professional services and site visits. Roll call vote: Fortune yes, Bruha yes, Anderson yes, Neal yes. Motion carried.

Rogge Engineering, Certificate of payment #4, Water Improvements – A motion was made by Fortune and seconded by Neal to approve payment of certificate #4 in the amount of \$19,536.48 to Rogge Engineering. Roll call vote: Fortune yes, Neal yes, Anderson yes, Bruha yes. Motion carried.

Approve Seward County Communications Budget-2003-04: Chief Siebken noted that the Agency Board seeks approval from each governmental entity regarding the budget for the E911 Communications Center. Milford's responsibility was 4% last year and Chief Siebken did not anticipate an increase. A motion was made by Neal and seconded by Anderson to approve the Seward County Communications budget as presented for the 2003-04 fiscal year. Roll call vote: Neal yes, Anderson yes, Bruha yes, Fortune yes. Motion carried.

ADJOURNMENT: A motion was made by Fortune and seconded by Bruha to adjourn the meeting. Roll call vote: Fortune yes, Bruha yes, Anderson yes, Neal yes. Motion carried and meeting adjourned at 7:57 pm.

Jeanne Hoggins, City Clerk

J. Elaine Plessel, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of June 3, 2003 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk